

November 10, 2022 at 9:45 a.m.

The Kelleys Island Board of Education met in regular session for the transaction of business. The following members responded to roll call: Mrs. Debra Haig, Mrs. Cindy Herndon, Mrs. Kathey Phinney, Mr. Thomas Beck and Mrs. Nataliya Makarova-Skeans.

Deb Haig, Board President, lead all present in the Pledge of Allegiance.

22-106  
Minutes

It was moved by Nataliya Skeans and seconded by Deb Haig to approve the minutes of the October 13, 2022 regular meeting, the October 17, 2022 special meeting and the October 27, 2022 special meeting as presented.

Roll Call: Skeans, yes; Haig, yes; Beck, yes; Herndon, yes; Phinney, yes.  
Motion Passed.

22-107  
Treas  
Report

It was moved by Kathy Phinney and seconded by Cindy Herndon to approve the treasurer's financial reports for October 2022 as presented.

Roll Call: Phinney, yes; Herndon, yes; Beck, yes; Phinney, yes; Haig, yes.  
Motion Passed.

Mr. Hanes, Superintendent, reported that the NEOLA policy is on track. Mr. Patterson from NEOLA will be at the board's December meeting for assistance with finalizing the board's policies.

The school's Emergency Operations Plan Guide will need to have board, parent, teacher and first responder involvement to review and update the document.

A job description for School Director was shared by Mr. Hanes for use with possible future personnel action by the board for an administrative position.

The strategic plan has been finalized. All the goals have been approved, and objectives and strategies were crafted during the planning session with the board.

22-108  
Strategic  
Plan

It was moved by Nataliya Skeans and seconded by Cindy Herndon to approve the Kelleys Island School Strategic Plan as presented.

Roll Call: Skeans, yes; Herndon, yes; Beck, yes; Phinney, yes; Haig, yes.  
Motion Passed.

#### **Jackie Taylor's Field Station report highlighted the following:**

##### **November**

Plan for 2023 (All groups, events, partners, and needs)  
All expenses and budgets prepared  
Job Descriptions and needs for staff and volunteers and interns (AmeriCorps)  
Purchase orders  
Grants for 2023  
KI School Science Workshops  
School Groups  
Fall Newsletter

##### **December**

Purchase orders due  
KI School Science Workshop

##### **January**

Advertise for Field Station Assistant/ AmeriCorps Intern  
Advertise for 2023 programs

##### **February**

Contacts for programs finalized

##### **March**

All forms ready (medical, registrations, schedules)  
Spring Newsletter

#### **KI School Kids Lessons Spring 2022-Fall 2022**

##### **2022 Monarch Butterfly Article**

##### **November Dates**

4-6 Owl Fest  
10 Board Meeting  
10 Work in the Lab- Clean, take inventory, and any other needs  
11 KI Kids  
18 Kids

##### **December**

2 KI Kids

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### **KI Educator Report-November**

1. We welcomed GLIA's Kelleys Island luncheon and the students had the opportunity to share a musical/instrumental performance under the instruction of Mrs. W.
2. We were lucky enough to be invited to host the Back To The Wild presentation. The students loved learning about the animals!
3. We continue to benefit from Miss Jackie's awesome science enrichment lessons. It has been so valuable for our students to receive instruction from multiple teachers on some overlapping science topics.
4. We celebrated Halloween, dressing in costumes and participating in fun Halloween themed educational activities!
5. We have incorporated Health into the curriculum for all students and are so happy to be working with Mrs. Muster.
6. During our professional development day, we discussed ways to accomplish tasks aligning with strategic planning, such as a Kelleys Island school newsletter and potential enriching field trips.

### **Janis Kraus' technology report highlighted the following:**

- The computer lab is constantly busy this school year. It is used daily by both students and staff. The students come in as a class or can work in the lab independently on a report, research or any other project where technology helps in process.
- Technology is working on many cross-curricular projects with the classroom teachers. Daily we have ongoing projects in Math, Language Arts, and Social Studies.
- Kelleys Island School 100 Mile Challenge Technology project is being combined with Health and Phys Ed., along with the other areas of the curriculum.
- The school website has been completed and is kept up to date with what is happening at the school and also any information for any of the groups. The layout is much cleaner, clearer and much easier to navigate. If anyone has any questions on navigating the site, please let me know. The Facebook page is also kept up to date regularly and continues to be viewed by many people.

It was moved by Tom Beck and seconded by Kathey Phinney to approve the following personnel action:

22-109  
Personnel

- approve Tina Callari as Drama Club Advisor beginning November 9, 2022. Cost to be \$600.00 for twelve club sessions culminating in a Drama Club performance.
- approve Stacy Notestine as Yoga Club Advisor beginning January 10, 2023. Cost to be \$500.00 for twelve club sessions of Yaga Club.
- approve the following extracurricular clubs:
  - Gymnastics Club – advisor Carolyn Willinger beginning 11/29/22 (Tuesdays 3:30 p.m.)
  - Drama Club – advisor Tina Callari beginning November 9, 2022 (Monday & Wednesday 3:30 p.m.)
  - Basketball Club – advisor Rostislav Zettler beginning December 1, 2022 (Thursday 3:30 p.m.)
  - Yoga Club – advisor Stacy Notestine beginning January 10, 2023 (Tuesday & Thursday 8:15 a.m.)

Roll Call: Beck, yes; Phinney, yes; Herndon, yes; Skeans, yes; Haig, yes.

Motion Passed.

It was moved by Cindy Herndon and seconded by Kathey Phinney to accept the following donations:

22-110  
Donations

- upright piano donated by Charlie Randazzo
- quilt created and sewn by students at the school in 1987, donated by Village of Kelleys Island
- Britannica and Childcraft encyclopedia sets, king trumpet, Buffet clarinet, Armstrong clarinet, six new Texas Instrument 30XA scientific calculators donated by Rosalyn Ahner
- Universal YUMS, a monthly snack subscription box featuring a different country each month donated by Mary Gaither

Roll Call: Herndon, yes; Phinney, yes; Beck, yes; Skeans, yes; Haig, yes.

Motion Passed.

It was moved by Deb Haig and seconded by Nataliya Skeans to approve Model Policies and Procedures for the Kelleys Island Local School District. These policies and procedures describe the manner in which the district fulfills its obligations under the Individuals with Disabilities Education Improvement Act of 2004 (IDEA) and the Ohio Operating Standards for Ohio Educational Agencies Serving Children with Disabilities.

22-111  
Model  
Policies/Pro-  
cedures

Roll Call: Haig, yes; Skeans, yes; Beck, yes; Herndon, yes; Skeans, yes,

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Discussion Items:

- Mr. Hanes will investigate the possible purchase of a rowing machine for the gymnasium.
- the gymnasium will remain closed to the public during the school day for the safety of the school students.

22-112  
Executive  
Session

It was moved by Cindy Herndon and seconded by Nataliya Skeans to adjourn to executive session to discuss the employment of a public employee or regulated individual.

Roll Call: Herndon, yes; Skeans, yes; Beck, yes; Phinney, yes; Haig, yes.

Motion Passed.

The board adjourned to executive session at 11:38 a.m.

Deb Haig, Board President, called the meeting back to regular session at 11:52 a.m.

There being no additional business to come before the board, Deb Haig, Board President, declared the meeting adjourned.

The board adjourned at 11:53 a.m.

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Board President

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Board Treasurer