

March 16, 2023 at 9:45 a.m.

The Kelleys Island Board of Education met in regular sessions for the transaction of business. The following members responded to roll call: Mrs. Debra Haig, Mrs. Cindy Herndon, Mrs. Kathey Phinney, Mr. Thomas Beck (phone attendance) and Mrs. [Nataliya Makarova](#) Skeans.

Deb Haig, Board President, led all in attendance in the Pledge of Allegiance.

23-26  
Agenda

It was moved by Deb Haig and seconded by Nataliya Skeans to approve the agenda plus noted additions.

Roll Call: Haig, yes; Skeans, yes; Herndon, yes; Phinney, yes.  
Motion Passed.

23-27  
Executive  
Session

It was moved by Nataliya Skeans and seconded by Kathey Phinney to adjourn to an executive session to discuss the employment and compensation of a public employee or regulated individual.

Roll Call: Skeans, yes; Phinney, yes; Herndon, yes; Haig, yes.  
Motion passed.

The board adjourned to an executive session at 9:57 a.m.

Deb Haig, Board President, declared the meeting back to regular session at 12:10 p.m.

23-28  
Minutes

It was moved by Nataliya Skeans and seconded by Cindy Herndon to approve the minutes of the February 20, 2023 regular meeting as presented.

Roll Call: Skeans, yes; Herndon, yes; Phinney, yes; Haig, yes.  
Motion passed.

23-29  
Financial  
Reports

It was moved by Cindy Herndon and seconded by Nataliya Skeans to approve the financial reports for February 2023 as presented.

Roll Call: Skeans, yes; Herndon, yes; Haig, yes.  
Motion passed.

23-30  
FY24 Tax  
Rates

It was moved by Kathey Phinney and seconded by Deb Haig to accept the tax rates for the Kelleys Island Local School as presented and approved by the Erie County Budget Commission for fiscal year 2024.

Roll Call: Phinney, yes; Haig, yes; Skeans, yes; Herndon, yes.  
Motion passed.

23-31  
App/Rev

It was moved by Nataliya Skeans and seconded by Deb Haig to approve the following revenue/appropriation additions to FY23:

-add revenue 507-4220-9023 FY23 ESSER Grant Revenue	\$7,793.84
-add appropriation 507-2700-500-9023 FY23 ESSER Grant Supplies	\$7,793.84

Roll Call: Skeans, yes; Haig, yes; Herndon, yes; Phinney, yes.  
Motion Passed.

Todd Hanes, Superintendent, shared the following information:

-The Administrative Guidelines for the Kelleys Island Board policies are being developed through NEOLA.

Ben Ohlemacher, Principal, reported on the following:

Limiting Words -The Power of Yet

DOK: Depth of Knowledge -Review of Assessment Verbs

PBIS (Positive Behavior Intervention & Supports) -Respectful - Responsible - Safe - Kind

Matrix: Explicit Teaching of Desired Behaviors (Draft @ 3/3 PD) Online School Merchandise Store -Handout

Provided

Spring Testing Schedule

ELA (4/18 & 4/20)

Mathematics (5/2 & 5/4)

Carrie Sancez/NPESC Video Link Shared with Core Subject Teacher

St. Patrick's Day

Staff Shirts - Thank you

Afternoon of Shenanigans

2023-2024 School Calendar (Draft) -Similar, not identical to Danbury-April Approval

Education Report

1. We have been working on plans for Spring Quarter:

a. Lessons with Miss Jackie (April 6th, April 21st- Earth Day Science lesson)

b. Tentative field trip spring locations: Horseshoe Lake, Put-In-Bay, KI Putt-putt golf, KI Glacial Grooves

c. Field Day (Last day of school)

2. We have a full afternoon of school fun planned for St. Patrick's Day (March 17th)

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3. Testing dates for Spring: ELA part I April 18 and ELA part II 20th, Math Part I May 2nd, Math\_Part II May 4th
4. Students participated in school presentations on March 7th. They were a huge success! Each student was given the choice to share any school project they wanted from this school year. Some students even chose multiples! \*Presentations were identified as an important goal throughout the strategic planning process.
5. Our 100-mile pedometer challenge continues to be a success for students and staff! Students record steps daily and add to a google sheet weekly to create a running total.
6. We would like to thank the School Board for approving the purchase of new board games for indoor recess time. They have been a huge hit!
7. Students love the new water cooler on the "academic" side of the building. This allows students to stay hydrated throughout the school day!

It was moved by Cindy Herndon and seconded by Nataliya Skeans to approve the NEOLA policy update for "SERS-Retirement Severance Pay" and "STRS-Retirement Severance Pay" to align with current past practice and policy.

Roll Call: Herndon, yes; Skeans, yes; Phinney, yes; Haig, yes.  
Motion Passed.

23-32  
NEOLA  
Policy  
update

It was moved by Deb Haig and seconded by Kathey Phinney to approve a contract with Robert Skeans for snow plowing services for the 2022-2023 and the 2023-2024 school years at \$100.00 per time.

Roll Call: Haig, yes; Phinney, yes; Herndon, yes; Skeans, abstain.  
Motion Passed.

23-33  
Snow plow  
contract

It was moved by Deb Haig and seconded by Cindy Herndon to approve a quote with MEDIFY AIRx in the amount of \$7,687.45 using the Elementary and Secondary Emergency Relief (ESSER) Fund as presented.

Roll Call: Haig, yes; Herndon, yes; Phinney, yes; Skeans, yes.  
Motion Passed.

23-34  
ESSER grant  
purchase

It was moved by Nataliya Skeans and seconded by Kathey Phinney to approve a job description for Superintendent to be added to the previously approved principal job description to form a comprehensive Kelleys Island Local School District Superintendent/Principal job description,

Roll Call: Skeans, yes; Phinney, yes; Herndon, yes; Haig, yes.  
Motion Passed.

23-35  
Supt job  
description

It was moved by Cindy Herndon and seconded by Nataliya Skeans to approve a Kelleys Island online store and fundraiser. Payments for items will be made directly to Imprint Logo and the school will receive a proceed check from Imprint Logo. For each item sold, the school will receive \$5.00.

Roll Call: Herndon, yes; Skeans, yes; Phinney, yes; Haig, yes.  
Motion Passed.

23-36  
Fundraiser

It was moved by Deb Haig and seconded by Kathey Phinney to accept the resignation of Todd Hanes, Superintendent, effective March 16, 2023.

Roll Call: Haig, yes; Phinney, yes; Herndon, yes; Skeans, yes.  
Motion Passed.

23-37  
Resignation

It was moved by Cindy Herndon and seconded by Nataliya Skeans to employ Benjamin Ohlemacher as Principal/Superintendent effective March 17, 2023 at an annual salary of \$95,214.08 prorated through July 31, 2023 with 7% board pickup of employee share of STRS.

Roll Call: Herndon, yes; Skeans, yes; Phinney, yes; Haig, yes.  
Motion Passed.

23-38  
Employ supt

It was moved by Nataliya Skeans and seconded by Kathey Phinney to approve a personal service contract with Todd Hanes as Special Projects Manager/Administrative Support effective March 17, 2023 through July 31, 2023. Cost to be \$57.22 per hour, as needed, not to exceed twenty hours per week.

Roll Call: Skeans, yes; Phinney, yes; Herndon, yes; Haig, yes.  
Motion Passed.

23-39  
Personal  
Service  
Contract

Kathey Phinney, reported that her spouse is willing to provide the board with a scope of work that needs to be considered for the school roof. Mr. Phinney is a roofing contractor with knowledge in this area.

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23-41  
Adjourn

There being no additional business to come before the board, Deb Haig asked for a motion to adjourn. Cindy Herndon made that motion, seconded by Deb Haig.  
Roll Call: Herndon, yes; Haig, yes; Phinney, yes; Skeans, yes.  
Motion passed.

The board adjourned at 1:04 p.m.

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Board President

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Board Treasurer