

June 26, 2025 at 9:00 a.m.

The Kelleys Island Board of Education met in regular session for the transaction of business. Janet Wermuth, Board President, called the regular meeting to order. The following members responded to roll call: Mrs. Kathey Phinney, Mrs. Debra Haig, Ms. Abbey Rosado, Mrs. Janet Wermuth and Mrs. Nataliya Makarova Skeans.

Janet Wermuth, Board President, led all present in the Pledge of Allegiance.

25-30
Executive
Session

It was moved by Nataliya Skeans and seconded by Abbey Rosado to adjourn to executive session to discuss compensation of public employees.

Roll Call: Skeans, yes; Rosado, yes; Phinney, yes; Haig, yes; Wermuth, yes.
Motion Passed.

The board adjourned to executive session at 9:07 a.m.
Janet Wermuth, Board President, declared the meeting back to regular session at 10:18 a.m.

Betty Schwiefert, Treasurer, reviewed the May 2025 financial report, implications of HB96 and HB355. The FY25 REAP grant has been submitted and approved.

Ben Ohlemacher, Superintendent, shared the following information:

1. KI School: PK-12
 - Mission & Vision
2. KI School Garden: Fully Operation & Full Capacity with a waiting list of one person.
3. Tall Ship Appledore IV Update
 - Week of August 25-29
 - 40 Passenger Maximum
 - 2.5 Hour Trip: \$2,000
4. Guardian Alarm System Update:
5. KI School Newsletter: Printed & Ready for Distribution Next Week
6. Wall of Fame Completion: Life on Kelleys Article & Ribbon Cutting August 8 or 9
 - Time: TBD
 - Special Invitees
7. Field Station Update & Outdoor Learning Lab Update
 - Estimated Furniture Delivery Date: 7/2/2025
8. Blacktop Resurfacing & Striping: Completed
9. Gymnasium Roof Project: June 26 - July 3
10. Pressure Washing Quote for approval
11. Strategic Plan Update Available For Public Viewing on KI School Website
 - Superintendent & Treasurer Evaluations
12. School Safety Grant Application: \$35,000.00 Request
 - School Pride consultation on 4/29/25
 - Buckeye Sun Control: Site Visit on 7/7/25
13. KI Facility Plan Update
14. NEOLA Updates: July Board Meeting 17th BOE Meeting
15. Lake Erie Islands School Advocacy
16. Capital Conference: November 16th-18th
17. Year in Review
18. 125th Anniversary Celebration

25-31
June 2025
Business

It was moved by Nataliya Skeans and seconded by Kathey Phinney to approve the following:

- approve the minutes of the May 8, 2025 regular meeting as presented.
- approve the financial report for May 2025 as presented.
- accept the following donations:
 - \$2,000 from Kelleys Island Police Department Association for furniture
 - \$7,261 from Kelleys Island Landowners Association for furniture
 - \$1,000 from Leonard Advisory Group (Monarch Butterfly) for Field Station
- approve the FY25 final amended certificate as presented.
- approve the FY25 final appropriations as presented.
- approve the following FY26 temporary appropriations:

General Fund	001	\$250,000
Permanent Improvement	003	50,000
Library Agency	022	45,000
FY25 REAP Grant	599-9025	10,000
Total		\$355,000

June 26, 2025 at 9:00 a.m.

- Approve the following resolution establishing a 070 Capital Projects Fund and transfer \$1,500,000 from the General Fund (001) to the Kelleys Island Local School Capital Projects Fund (070).

RESOLUTION ESTABLISHING A CAPITAL PROJECTS FUND (FUND #070) FOR THE PURPOSE OF ACCUMULATING RESOURCES FOR THE ACQUISITION, CONSTRUCTION, OR IMPROVEMENT OF FIXED ASSETS PURSUANT TO R.C. 5705.13.

WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), a school district may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district;

And WHEREAS, the Kelleys Island Local School District desires to establish and maintain a capital projects fund to acquire, construct and improve certain fixed assets;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE KELLEYS ISLAND LOCAL SCHOOL DISTRICT, COUNTY OF ERIE, STATE OF OHIO, THAT:

Section 1. The School District hereby establishes a capital projects fund (the "Kelleys Island Local School Capital Projects Fund") to be used for the purpose of accumulating resources for the acquisition, construction, maintenance and/or improvement of fixed assets at and around the school. The Capital Projects Fund shall be funded by transfer(s) from the General Fund in an initial amount approximating \$1,500,000 and by future miscellaneous receipts not needed for the General Fund as determined by the Treasurer and certified to the Board to be used for the acquisition, construction or improvement of fixed assets as hereinafter determined. Monies unexpended in the Capital Projects Fund after a period of ten (10) years shall be returned to the fund(s) from which they originated.

Section 2. The Treasurer is hereby authorized and directed to establish the Kelleys Island Local School Capital Projects Fund in the books and records of the School District and take any other such actions as are necessary and appropriate to make this Resolution. If the Board has not, by June 27, 2035 (being 10 years from the date of this Resolution), entered into a contract for the purposes specified in Section 1 of this Resolution, any and all money the Kelleys Island Local School Capital Projects Fund shall be returned to the fund from which the money was originally transferred as required by Section 5705.13(C) of the Revised Code, and the Treasurer is hereby authorized and directed to make such transfer, at that time, without further action of this Board.

Section 3. The Treasurer is hereby authorized and directed to promptly transfer from the General Fund, pursuant to Section 5705.14(E) of the Revised Code, to the Kelleys Island Local School Capital Projects Fund the amount of \$1,500,000, for expenditures in accordance with this Resolution.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

- Approve payment to Elizabeth Tracy in the amount of \$1,200.00 for completion of required Science of Reading professional learning.
- Authorize NPESC payment to Carolyn Willinger in the amount of \$1,200.00 for completion of required Pathway G (Preschool) Science of Reading professional learning.
- Approve Sandusky River Valley Power Washing LLC for power washing. Maximum cost to be \$6,516.30.
- Authorize North Point Educational Service Center to pay Technology Coordinator stipend of \$4,000.00 to Hannah Kulka for the 2025-2026 school year.
- Authorize North Point Educational Service Center to pay Testing Coordinator stipend of \$1,500.00 to Hannah Kulka for the 2025-2026 school year.
- Authorize North Point Educational Service Center to pay Head Teacher stipend of \$4,000.00 to Lori Hoffman for the 2025-2026 school year.
- Approve Lorl Hoffman as Summer Tutor at the rate of \$46.10 per hour; not to exceed 15 hours.
- Approve NOECA 2025-2026 Member Service agreement as presented, (cost to be \$4,943.21) and NOECA Technical Support Service agreement as presented (cost to be \$55.00 per hour).

June 26, 2025 at 9:00 a.m.

- Approve the following personnel action: Employment of part-time staff for 2025-2026 school year – one-year contract:
 1. Jackie Polofka, Art Instructor, part-time as needed. Salary based on approved salary schedule.
 2. Jackie Polofka, Substitute Teacher-Salary based on approved salary schedule
 3. Mary Grace Muster, Health & Physical Education Teacher, part-time as needed. Salary based on approved salary schedule.
 4. Mary Grace Muster, Substitute Teacher-Salary based on approved salary schedule.
 5. Dr. Elizabeth Tracy, Music Teacher, part-time as needed. Salary based on approved salary schedule.
- Approve of the following volunteers:
 - Field Station - Chris Ashley
 - Physical Education Class - Marcus Muster
- Approve the following resolution to adopt special education model policies and procedures in accordance with Ohio Revised Code 3323.08:

Resolution to Adopt Special Education Model Policies and Procedures

WHEREAS, Ohio Revised Code 3323.08 requires each school district to provide assurances to the Ohio Department of Education and Workforce (DEW) that the district will provide for the education of children with disabilities within its jurisdiction and has in effect policies, procedures, and programs that are consistent with the policies and procedures adopted by DEW; and

WHEREAS, in April 2025, the DEW released an updated Special Education Model Policies and Procedures – v1.0 2025 ("2025 Model Policies") that an educational agency can adopt to meet the preceding legal requirement;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby adopts the DEW's Model Policies, and agrees to use the written policies and procedures in accordance with the IDEA and the Ohio Operating Standards for Ohio Educational Agencies Serving Children with Disabilities (hereafter referred to as the "Operating Standards");

BE IT FUTHER RESOLVED, the Board acknowledges that the 2025 Model Policies, while comprehensive, do not include every requirement set forth in the IDEA, the regulations implementing IDEA, the Operating Standards, the Ohio Revised Code ("ORC"), and/or the Ohio Administrative Code ("OAC"), and the Board recognizes its obligation to follow these laws, along with applicable case law, regardless of whether their provisions and/or legal interpretations are accurately restated and/or reflected in the 2025 Model Policies; and

BE IT FURTHER RESOLVED, that the Board directs the Superintendent to notify DEW of the Board's adoption of the 2025 Model Policies through the DEW's monitoring system by uploading a copy of this Board resolution by November 30 for each school year.

- Approve a proposal/participation agreement with the Ohio Risk Sharing Authority (SORSA) for FY26 and the Kelleys Island Local School District for providing a joint self-insurance pool to assist members to prevent and reduce losses and injuries to property and personas presented. Cost to be \$14,174.
- Designate the Superintendent as the district's authorized purchasing agent for amounts up to \$5,000 without specific board approval effective July 1, 2025.
- Approve agreement with Jefferson County Educational Service Center for Virtual Learning Academy for the 2025-2026 school year as presented.
- Approve Maintenance Technician Job Expectations as presented.
- Approve snow removal contract with Robert Skeans for the 2025-2026 school year at 100.00 per time.
- Approve the following certified and classified salary schedules:

June 26, 2025 at 9:00 a.m.

Bachelor			150 Semester Hours					Masters		Masters +50	
Sem Hrs			Exper	Index		Exper	Index		Exper	Index	
Exper	Index										
		\$51,969									
0	1.000	\$51,969	0	1.044	\$54,256	0	1.090	\$56,646	0	1.134	\$58,933
1	1.040	\$54,048	1	1.088	\$56,542	1	1.135	\$58,985	1	1.178	\$61,219
2	1.080	\$56,127	2	1.132	\$58,829	2	1.180	\$61,323	2	1.222	\$63,506
3	1.120	\$58,205	3	1.176	\$61,116	3	1.225	\$63,662	3	1.266	\$65,793
4	1.160	\$60,284	4	1.220	\$63,402	4	1.270	\$66,001	4	1.310	\$68,079
5	1.200	\$62,363	5	1.264	\$65,689	5	1.315	\$68,339	5	1.354	\$70,366
6	1.240	\$64,442	6	1.308	\$67,975	6	1.360	\$70,678	6	1.398	\$72,653
7	1.280	\$66,520	7	1.352	\$70,262	7	1.405	\$73,016	7	1.442	\$74,939
8	1.320	\$68,599	8	1.396	\$72,549	8	1.450	\$75,355	8	1.486	\$77,226
9	1.360	\$70,678	9	1.440	\$74,835	9	1.495	\$77,694	9	1.530	\$79,513
10	1.400	\$72,757	10	1.484	\$77,122	10	1.540	\$80,032	10	1.574	\$81,799
11	1.440	\$74,835	11	1.528	\$79,409	11	1.585	\$82,371	11	1.618	\$84,086
12	1.480	\$76,914	12	1.572	\$81,695	12	1.630	\$84,709	12	1.662	\$86,372
13	1.520	\$78,993	13	1.616	\$83,982	13	1.675	\$87,048	13	1.706	\$88,659
14	1.560	\$81,072	14	1.660	\$86,269	14	1.720	\$89,387	14	1.750	\$90,946
15	1.600	\$83,150	15	1.704	\$88,555	15	1.765	\$91,725	15	1.794	\$93,232
20	1.640	\$85,229	20	1.748	\$90,842	20	1.810	\$94,064	20	1.838	\$95,519
25	1.680	\$87,308	25	1.792	\$93,128	25	1.855	\$96,402	25	1.882	\$97,806
28	1.720	\$89,387	28	1.836	\$95,415	28	1.900	\$98,741	28	1.926	\$100,092
30	1.760	\$91,465	30	1.880	\$97,702	30	1.945	\$101,080	30	1.970	\$102,379

Tutor/Art/Music/PE Instructor (No License)
2025-2026 \$31.17

Substitute Teacher Rate \$150.00 per day

Bachelor			150 Semester Hours					Masters		Masters +50	
Sem Hrs			Exper	Index		Exper	Index		Exper	Index	
Exper	Index										
		\$38.96									
0	1	\$38.96	0	1.044	\$40.67	0	1.09	\$42.46	0	1.134	\$44.18
1	1.04	\$40.52	1	1.088	\$42.39	1	1.135	\$44.22	1	1.178	\$45.89
2	1.08	\$42.07	2	1.132	\$44.10	2	1.18	\$45.97	2	1.222	\$47.61
3	1.12	\$43.63	3	1.176	\$45.81	3	1.225	\$47.72	3	1.266	\$49.32
4	1.16	\$45.19	4	1.22	\$47.53	4	1.27	\$49.48	4	1.31	\$51.03
5	1.2	\$46.75	5	1.264	\$49.24	5	1.315	\$51.23	5	1.354	\$52.75
6	1.24	\$48.31	6	1.308	\$50.96	6	1.36	\$52.98	6	1.398	\$54.46
7	1.28	\$49.87	7	1.352	\$52.67	7	1.405	\$54.73	7	1.442	\$56.18
8	1.32	\$51.42	8	1.396	\$54.38	8	1.45	\$56.49	8	1.486	\$57.89
9	1.36	\$52.98	9	1.44	\$56.10	9	1.495	\$58.24	9	1.53	\$59.60
10	1.4	\$54.54	10	1.484	\$57.81	10	1.54	\$59.99	10	1.574	\$61.32
11	1.44	\$56.10	11	1.528	\$59.53	11	1.585	\$61.75	11	1.618	\$63.03
12	1.48	\$57.66	12	1.572	\$61.24	12	1.63	\$63.50	12	1.662	\$64.75
13	1.52	\$59.22	13	1.616	\$62.95	13	1.675	\$65.25	13	1.706	\$66.46
14	1.56	\$60.77	14	1.66	\$64.67	14	1.72	\$67.01	14	1.75	\$68.18
15	1.6	\$62.33	15	1.704	\$66.38	15	1.765	\$68.76	15	1.794	\$69.89
20	1.64	\$63.89	20	1.748	\$68.10	20	1.81	\$70.51	20	1.838	\$71.60
25	1.68	\$65.45	25	1.792	\$69.81	25	1.855	\$72.27	25	1.882	\$73.32
28	1.72	\$67.01	28	1.836	\$71.53	28	1.9	\$74.02	28	1.926	\$75.03
30	1.76	\$68.56	30	1.88	\$73.24	30	1.945	\$75.77	30	1.97	\$76.75

Roll Call: Skeans, yes; Phinney, yes; Haig, yes; Rosado, yes; Wermuth, yes.
Motion Passed.

Maintenance Technician			Educational Assistant		
Exper	Index		Exper	Index	
		\$55,556			\$19.66
0	1.000	\$55,556	0	1.000	\$19.66
1	1.040	\$57,778	1	1.038	\$20.41
2	1.080	\$60,000	2	1.076	\$21.15
3	1.120	\$62,223	3	1.114	\$21.90
4	1.160	\$64,445	4	1.152	\$22.65
5	1.200	\$66,667	5	1.190	\$23.40
6	1.240	\$68,889	6	1.228	\$24.14
7	1.280	\$71,112	7	1.266	\$24.89
8	1.320	\$73,334	8	1.304	\$25.64
9	1.360	\$75,556	9	1.342	\$26.38
10	1.400	\$77,778	10	1.380	\$27.13
11	1.440	\$80,001	11	1.418	\$27.88
12	1.480	\$82,223	12	1.456	\$28.62
13	1.520	\$84,445	13	1.494	\$29.37
14	1.560	\$86,667	14	1.532	\$30.12

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Maintenance Technician			Educational Assistant		
Exper	Index		Exper	Index	
15	1.600	\$88,890	15	1.570	\$30.87
20	1.640	\$91,112	20	1.608	\$31.61
25	1.680	\$93,334	25	1.646	\$32.36
28	1.720	\$95,556	28	1.684	\$33.11
30	1.760	\$97,779	30	1.722	\$33.85

- Authorize North Point Educational Service Center to pay Benjamin Ohlemacher \$100,000 for the superintendent salary for 8/1/25-7/31/26.
 - Approve salary for the period 8/1/25-7/1/26 for Betty Schwiefert, Treasurer, at \$50,000.
 - Authorize North Point Educational Service Center to pay Lori Hoffman \$90,946 for the 2025-2026 school year based on M+50 degree and 14 years of experience.
 - Authorize North Point Educational Service Center to pay Hannah Kulka \$80,032 for the 2025-2026 school year based on M degree and 10 years of experience.
 - Authorize North Point Educational Service Center to pay Carolyn Willinger \$89,387 for the 2025-2026 school year based on M degree and 14 years of experience.
 - Authorize North Point Educational Service Center to pay Jackie Taylor \$43,606 for the 2025-2026 school year.
 - Approve a job description for Maintenance Technician as presented.
 - Authorize North Point Educational Service Center to pay Rostilav Zettler \$60,000 for July 1, 2025 to June 30, 2026 based on 2 years of experience and approve a change in his title to Maintenance Technician. Number of contract days to be 260.
 - Set substitute teacher rate at \$150.00 per day.
- Roll Call: Skeans, yes; Phinney, yes; Haig, yes; Rosado, yes; Wermuth, yes.
- Motion passed.

25-29
Adjourn

It was moved by Kathey Phinney to adjourn, seconded by Deb Haig.
Roll Call: Phinney, yes; Haig, yes; Rosado, yes; Skeans, yes; Wermuth, yes.
Motion passed.

The board adjourned at 11:25 a.m.

Board President

Board Treasurer