

January 3, 2022 at 9:45 a.m.

The Oath of Office was administered to Kathey Phinney by Cindy Herndon and Nataliya Skeans on December 22, 2021.

Betty Schwiefert, Board Treasurer, administered the Oath of Office to re-elected board members Tom Beck, Debra Haig and Nataliya Makarova-Skeans.

The Kelleys Island Board of Education met in organizational/regular session for the transaction of business. The following members responded to roll call: Mrs. Debra Haig, Mrs. Cindy Herndon, Mr. Tom Beck, Mrs. Kathey Phinney and Mrs. Nataliya Makarova-Skeans.

Deb Haig, Board President Pro Tempore, declared the first order of business to be the election of the board president for 2022 and asked for nominations from the floor.

Tom Beck nominated Deb Haig for President of the Kelleys Island Board of Education for 2022.

22-01  
2022  
President

It was moved by Tom Beck and seconded by Nataliya Skeans to close nominations for Board President and to elect Deb Haig President of the Kelleys Island Board of Education for calendar year 2022.

Roll Call: Beck, yes; Skeans, yes; Herndon, yes; Phinney, yes; Haig, yes.  
Motion Passed.

Mrs. Haig declared the next order of business to be election of Vice President. Deb Haig nominated Cindy Herndon for Board Vice President.

22-02  
2022 Vice-  
President

It was moved by Deb Haig and seconded by Nataliya Skeans to close nominations and elect Cindy Herndon as Vice President of the Kelleys Island Board of Education for calendar year 2022.

Roll Call: Haig, yes; Skeans, yes; Beck, yes; Herndon, yes; Phinney, yes.  
Motion Passed.

22-03  
Meeting  
Schedule  
2022

It was moved by Nataliya Skeans and seconded by Cindy Herndon to set the following dates for regular board meetings for calendar year 2022 (second Thursday of month) at 9:45 a.m.:

January 3, 2022	July 14, 2022
February 10, 2022	August 11, 2022
March 10, 2022	September 8, 2022
April 14, 2022	October 13, 2022
May 12, 2022	November 10, 2022
June 9, 2022	December 8, 2022

Roll Call: Skeans, yes; Herndon, yes; Beck, yes; Phinney, yes; Haig, yes.  
Motion Passed.

22-04  
2022 Legis  
Liaisons

It was moved by Nataliya Skeans and seconded by Kathey Phinney to appoint Cindy Herndon as OSBA Legislative Liaison for 2022.

Roll Call: Skeans, yes; Phinney, yes; Beck, yes; Herndon, yes; Haig, yes.  
Motion Passed.

22-05  
2022 Student  
Liaison

It was moved by Deb Haig and seconded by Cindy Herndon to appoint Nataliya Skeans as OSBA Student Achievement Liaison for 2022.

Roll Call: Haig, yes; Herndon, yes; Beck, yes; Phinney, yes; Skeans.  
Motion Passed

22-06  
Supt/Treas  
Authorization

It was moved by Cindy Herndon and seconded by Nataliya Skeans to approve the following:

- authorize the treasurer to pay bills as they are presented, provided funds are available, and report monthly to the Board of Education those bills paid
- authorize the Board President and Treasurer to borrow money if needed
- authorize the Treasurer to invest funds
- request advances on local tax collection from the Erie County Auditor as needed
- authorize the Superintendent/or designee to approve staff attendance at workshops and meetings within the State of Ohio
- authorize the Superintendent/or designee to approve special transportation trip requests (field trips, etc.) within the State of Ohio
- authorize the Superintendent/or designee to employ temporary personnel as needed for emergency situations to be approved at the next board meeting

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- authorize the Superintendent/or designee to be the purchasing agent for amounts up to \$3,000 without specific board approval
- approve the establishment of the CY 2022 service fund in the amount of \$5,000 for incurred expenses of board members
- approve attorney Kimball Carey of Bricker & Eckler, Columbus; Matthew Markling of McGown & Markling, Akron; and Michael Loughman of Baumgartner & O'Toole, Lorain; law firms for legal services for CY 2022 on an as needed basis
- authorize the Superintendent/or designee to close the school or dismiss students early in the event of hazardous weather or other emergencies which threaten the safety or health of students or staff members.

Roll Call: Herndon, yes; Skeans, yes; Beck, yes; Haig, yes; Phinney, yes.  
 Motion Passed.

There being no additional business for the organizational meeting, Deb Haig, Board President, declared the meeting adjourned.

The organizational meeting adjourned at 10:08 a.m.

It was moved by Nataliya Skeans and seconded by Cindy Herndon to approve the agenda plus noted additions.

22-07  
 Agenda

Roll Call: Skeans, yes; Herndon, yes; Beck, yes; Phinney, yes; Haig, yes.  
 Motion Passed.

It was moved by Cindy Herndon and seconded by Kathey Phinney to approve the minutes of the December 10, 2021 regular meeting as presented.

22-08  
 Minutes

Roll Call: Herndon, yes; Phinney, yes; Beck, yes; Skeans, yes; Haig, yes.  
 Motion Passed.

It was moved by Cindy Herndon and seconded by Kathey Phinney to approve the 2023 Tax budget as presented.

22-09  
 FY23 Tax  
 Budget

Roll Call: Herndon, yes; Phinney, yes; Beck, yes; Skeans, yes; Haig, yes.  
 Motion Passed.

Janice Kraus, Technology Director, reported the following:

It was a short month but the students continued to work on their robotics and binary code projects and are moving on to the next technology areas.

I have mapped out the technology curriculum for the next 3 months to cover the following areas.

- Internet Safety
- Digital Citizenship
- Using the internet for smart researching
- What you should know about social media
- Understanding spreadsheets
- Creating engaging presentations
- BitsBox coding...Biggs are on book 3...Littles are on book 1

Both groups of students will cover all of these areas, with activities and lessons appropriate for their grade

I would like to take a group picture of the School Board Members to upload to the school website to bring it current. Please let me know of any new and/or additional information you would like me to add to this page.

Joomla, our website management system is going through a website upgrade for 2022. It is a perfect time for me to make the new changes to the school website.

Facebook again has proven to be a very positive and successful showcasing of our student projects, activities and achievements. Each post has hundreds of views.

The following information was highlighted on Jackie Taylor's Field Station report:

Spring Groups  
 Working on Spring groups

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Newsletter Fall/winter  
Spring ~March

2022 Camp Dates & Theme  
Already have campers signed up!

2022 Field Biologist Assistant  
See attached job description

Nature Camp Coordinator  
A job description was shared with the board.

Winter Jobs  
Funding for 2022 Programing  
Volunteers and Educational Experts for 2022  
Camp Programming  
Science Saturday Programming  
Facebook and Web updates weekly sometimes more  
Spring Groups 2022  
Monarch/pollinator updates and research meetings  
Spring Newsletter

Ohio Bird Sanctuary  
Coming again this summer! Dates TBD If COVID is still an issue they will camp again.

Ohio Environmental Education Fund- EPA  
Applying for Nature Camp support

22-10  
Personnel

It was moved by Cindy Herndon and seconded by Nataliya Skeans to approve a supplemental contract for Rostislav Zettler to supervise the after school Kelleys Island School Athletic Club at an hourly rate of \$17.50.  
Roll Call: Herndon, yes; Skeans, Yes; Beck, yes; Phinney, yes; Haig, yes.  
Motion Passed.

The following items were shared/discussed:

- Jody Smith reported that Kelleys Island School will have three middle school students next year and one of them is interested in participating in some sports. She would like to see the school be part of a conference and be sure that the school is line with sports guidelines. She would like to renew her student activity license and also stated that Nataliya Skeans would also like to apply for the license. Mrs. Smith has more questions, but is having trouble logging into the OHSAA's website. Mr. Thiede will contact the SBC River division to see if Kelleys Island School could be accepted and will also help Mrs. Smith to get the information she needs to log onto her OHSAA account. There is also a state sponsored Track & Field Coaches Clinic in January that Nataliya Skeans would like to attend. Mr. Thiede will work with her to get registered.
- Mr. Thiede reported that Allure Signs has installed the new sign board graphic.
- Corsos Landscaping will be over in May to touch up the school landscaping and replace any foliage covered under the warranty.
- Mrs. Skeans suggested that the students and a plant/clean up day in the spring. The students could also plant garden plots.
- There has been some confusion regarding what time the gym is open to the community. Mr. Thiede stated that the hours are posted on the doors. It was suggested that the hours also be posted on the school Facebook page and listed on the outside sign,

22-11  
Executive  
Session

It was moved by Mr. Beck and seconded by Kathey Phinney to adjourn to executive session to discuss matters required to be kept confidential by federal laws, rules or state statutes.  
Roll Call: Beck, yes; Phinney, yes; Herndon, yes; Skeans, yes; Haig, yes.  
Motion Passed.

The board adjourned to executive session at 11:08 a.m.  
Deb Haig, Board President, declared the meeting back to regular session at 1:22 p.m.

January 3, 2022 at 9:45 a.m.

There being no additional business to come before the board, Deb Haig asked for a motion to adjourn. Mrs. Skeans made that motion, seconded by Kathey Phinney.  
Roll Call: Skeans, yes; Phinney, yes; Beck, yes; Herndon, yes; Haig, yes.  
Motion Passed.

22-12  
Adjourn

The board adjourned at 1:23 p.m.

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Board President

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Board Treasurer