

January 12, 2023 at 9:45 a.m.

The Kelleys Island Board of Education met in organizational/regular sessions for the transaction of business. The following members responded to roll call: Mr. Tom Beck (virtual attendance), Mrs. Debra Haig, Mrs. Cindy Herndon, Mrs. Kathey Phinney (virtual attendance), and Mrs. [Nataliya Makarova](#) Skeans.

Nataliya Skeans, President Pro Tempore, led all present in the Pledge of Allegiance.

23-1  
Election of  
2023 Pres

It was moved by Cindy Herndon and seconded by Nataliya Skeans to elect Debra Haig as President for the term January 12, 2023, through January 1, 2024.  
Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion passed.

23-2  
Election of  
2023 Vice  
Pres

It was moved by Deb Haig and seconded by Nataliya Skeans to elect Cindy Herndon as Vice President for the term of January 12, 2023, through January 1, 2024.  
Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion passed.

23-3  
Mtg  
schedule

It was moved by Nataliya Skeans and seconded by Cindy Herndon to approve the Kelleys Island Local School Board regular monthly meetings for 2023 to be held at the Kelleys Island School at 9:45 am on the following dates:

January 12	July 6
February 16	August 10
March 16	September 14
April 13	October 12
May 11	November 9
June 8	December 14

Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion passed.

23-4  
Misc action

It was moved by Nataliya Skeans and seconded by Cindy Herndon to approve the following:  
\*membership in OSBA for 2023  
\*designate the Treasurer as the Board's Public Records/Open Meeting Act Training Designee  
\*designate the Superintendent as the District's Authorized Purchasing Agent for amounts up to \$3,000.00 without specific board approval  
Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion passed.

23-5  
OSBA Roles

It was moved by Nataliya Skeans and seconded by Deb Haig to approve Cindy Herndon as Legislative Liaison, Nataliya Skeans as Student Achievement Liaison, and Todd Hanes as Policy and Procedure Liaison.  
Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion passed.

23-6  
Bd Authorize  
Supt/Treas

It was moved by Deb Haig and seconded by Cindy Herndon to approve the following:  
\*authorize the Treasurer to pay all bills as they are presented, provided funds are available, and report monthly to the Board of Education those bills paid  
\*authorize the Board President and Treasurer to borrow money if needed  
\*request advances on local tax collections from the Erie County Auditor as needed  
\*authorize the Superintendent/or designee to approve staff attendance at workshops and meetings within the State of Ohio  
\*authorize the Superintendent/or designee to approve special transportation trip requests (field trips, etc.) within the State  
\*authorize the Superintendent/or designee to employ temporary personnel as needed for emergencies and such to be approved at the next board meeting  
\*approve the establishment of the CY 2023 service fund in the amount of \$5,000.00 for incurred expenses of board members  
\*authorize the Superintendent/or designee to close the school or dismiss students early in the event of hazardous weather or other emergencies which threaten the safety or health of students or staff members  
Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion Passed

There were no additional items to the regular board meeting agenda.

January 12, 2023 at 9:45 a.m.

Public Participation: Mary Gaither and Barb Shadle expressed appreciation to the board members for their service to the community.

It was moved by Cindy Herndon and seconded by Natalyia Skeans to approve the minutes of the December 16, 2022 regular meeting as presented.

23-7  
Minutes

Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion passed.

It was moved by Natalyia Skeans and seconded by Cindy Herndon to approve the financial reports for December 2022 and the Kelleys Island School FY2024 tax budget.

23-8  
Treas  
report/FY24  
Tax Budget

Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion passed.

Todd Hanes, Superintendent, shared the following information:

- There are 5 individuals who have expressed an interest in the School Director position. Mr. Hanes will provide additional information during the executive session.
- The school received a written request to consider allowing some Island Fest vendors space to camp in/on school property. It was discussed that other options for camping should be explored other than the school.
- A roof leak had been detected over the area of the art room and was repaired. It was discussed and recommended to research roofing options and secure a minimum of 3 bids with the recommendations from roofing professionals.
- The school's present generator needs to be replaced. Proposals and bids will be secured to ensure critical systems continue to run during a power outage.
- NEOLA policies are complete and ready for review and approval by the board.

KI Educator Report:

1. The Christmas Pageant presented by Drama Club in December was a huge success, with 100% student participation and very positive feedback from the community. Thanks to all that were involved!!
2. We have started to receive mail responses from Park Rangers around the country. During our December cross-curricular Denali unit, students selected one National Park and sent letters requesting information and a response from Park Rangers. Both students and teachers are excited to dig through the materials sent!  
\*This cross-curricular unit was created in accordance with the goals created in our strategic plan. We felt the unit was a great success and are currently brainstorming the next opportunity for a large-scale project-based learning unit.
3. In Music class this month, 4th graders will be starting a Ukulele unit, where they will be learning to strum, tune & play a few songs on Ukulele! The 6-7th grade will be learning about Opera and musical careers within theater!
4. In P.E. this month, students will be focusing on cooperative team-building games, fitness, individual skills for basketball, floor hockey, and outdoor snow activities!
5. We received very positive feedback from our most recent newsletter, which was created in conjunction with the district strategic plan. In keeping with our goal, we are currently working on the next collaborative installment!

Under new business, it was moved by Cindy Herndon and seconded by Deb Haig to approve the following:

23-9  
Volunteers

- Jodie Smith as volunteer Spring Track and Field Coach and running club ending June 24, 2023, and volunteer Athletic Director Assistant for purposes of Spring Track and Field
- Natasha Skeans as volunteer Assistant Coach for Spring Track and Field and running club ending June 24, 2023
- Emily Beale as volunteer Assistant Coach for Spring Track and Field and running club ending June 24, 2023

Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion Passed.

It was moved by Cindy Herndon and seconded by Deb Haig to adjourn to an executive session to discuss matters required to be kept confidential by federal laws, rules, or state statutes.

23-10  
Executive  
Session

Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_  
Motion passed.

The board adjourned to an executive session at 11:24 a.m.

January 12, 2023 at 9:45 a.m.

Deb Haig, Board President, declared the meeting back to regular session at 12:39.

23-11  
Attorneys

It was moved by Cindy Herndon and seconded by Deb Haig to approve attorneys Kimball Carey of Bricker & Eckler, Columbus, Mathew Markling of McGown & Markling Co., Akron, and Michael Loughman of Baumgartner & O'Toole, Lorain, and Scott & Scriven, Columbus Ohio, law firms for legal services for CY 2023 on an on an as-needed basis.

Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_N\_\_

Motion passed.

23-12  
Special mtg  
date

It was moved by Cindy Herndon and seconded by Natalyia Skeans to schedule a special board meeting for Monday Jan 16, 2023 to consider employment and compensation of public employees and other business as needed.

Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_

Motion passed.

23-13  
Adjourn

There being no additional business to come before the board, Deb Haig asked for a motion to adjourn. Cindy Herndon made that motion, seconded by Natalyia Skeans.

Roll Call: HAIG \_\_Y\_\_ HERNDON \_\_Y\_\_ PHINNEY \_\_\_\_\_ SKEANS \_\_Y\_\_

Motion passed.

The board adjourned at 12:40 p.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Treasurer