

August 11, 2022 at 9:45 a.m.

The Kelleys Island Board of Education met in regular session for the transaction of business. The following members responded to roll call: Mrs. Debra Haig, Mrs. Cindy Herndon, Mrs. Kathey Phinney and Mrs. Nataliya Makarova-Skeans.

Deb Haig, Board President, lead all present in the Pledge of Allegiance. Mr. Tom Beck, Board Member, arrived at 9:47 a.m.

22-80 Agenda It was moved by Cindy Herndon and seconded by Nataliya Skeans to approve the agenda plus noted additions.  
Roll Call: Herndon, yes; Skeans, yes; Beck, yes; Phinney, yes; Haig, yes.  
Motion Passed.

22-81 Minutes It was moved by Nataliya Skeans and seconded by Kathey Phinney to approve the minutes of the July 14, 2022 regular meeting as presented.  
Roll Call: Skeans, yes; Phinney, yes; Beck, yes; Herndon, yes; Haig, yes.  
Motion Passed.

22-82 Treas Report It was moved by Nataliya Skeans and seconded by Tom Beck to approve the treasurer's financial reports for July 2022 as presented.  
Roll Call: Skeans, yes; Beck, yes; Herndon, yes; Phinney, yes; Haig, yes.  
Motion Passed.

22-83 FY23 Perm Approp It was moved by Nataliya Skeans and seconded Deb Haig to approve permanent appropriations for FY23:

**Fiscal Year: 2023**

**KELLEYS ISLAND LOCAL SCHOOL**

	Total Appropriation	Prior FY Carry Over	Appropriations
001 GENERAL	\$ 1,679,325.00	\$ 50,064.43	\$ 1,729,389.43
001 0000 GENERAL FUND	\$ 1,679,325.00	\$ 50,064.43	\$ 1,729,389.43
1000 INSTRUCTION	\$ 748,375.00	\$ 1,482.40	\$ 749,857.40
1100 REGULAR INSTRUCTION	\$ 594,350.00	\$ 3,191.65	\$ 597,541.65
100 PERSONAL SERVICES - SALARIES	\$ 123,250.00	\$ 0.00	\$ 123,250.00
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 31,300.00	\$ 0.00	\$ 31,300.00
400 PURCHASED SERVICES	\$ 406,500.00	\$ 2,987.65	\$ 409,487.65
500 SUPPLIES AND MATERIALS	\$ 26,300.00	\$ 0.00	\$ 26,300.00
600 CAPITAL OUTLAY	\$ 5,500.00	\$ 0.00	\$ 5,500.00
800 MISCELLANEOUS OBJECTS	\$ 1,500.00	\$ 204.00	\$ 1,704.00
1200 SPECIAL INSTRUCTION	\$ 112,725.00	\$ (1,709.25)	\$ 111,015.75
100 PERSONAL SERVICES - SALARIES	\$ 18,025.00	\$ 0.00	\$ 18,025.00
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 4,700.00	\$ 0.00	\$ 4,700.00
400 PURCHASED SERVICES	\$ 90,000.00	\$ (1,709.25)	\$ 88,290.75
1400 ADULT/CONTINUING INSTRUCTION	\$ 41,300.00	\$ 0.00	\$ 41,300.00
100 PERSONAL SERVICES - SALARIES	\$ 15,000.00	\$ 0.00	\$ 15,000.00
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 8,300.00	\$ 0.00	\$ 8,300.00
400 PURCHASED SERVICES	\$ 15,000.00	\$ 0.00	\$ 15,000.00
500 SUPPLIES AND MATERIALS	\$ 3,000.00	\$ 0.00	\$ 3,000.00
2000 SUPPORTING SERVICES	\$ 928,950.00	\$ 48,582.03	\$ 977,532.03
2100 SUPPORT SERVICES - PUPILS	\$ 32,700.00	\$ 0.00	\$ 32,700.00
100 PERSONAL SERVICES - SALARIES	\$ 12,000.00	\$ 0.00	\$ 12,000.00
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 4,700.00	\$ 0.00	\$ 4,700.00
400 PURCHASED SERVICES	\$ 15,500.00	\$ 0.00	\$ 15,500.00
500 SUPPLIES AND MATERIALS	\$ 500.00	\$ 0.00	\$ 500.00
2200 SUPP SERV- INSTRUCTIONAL STAFF	\$ 228,500.00	\$ 7,156.45	\$ 235,656.45
100 PERSONAL SERVICES - SALARIES	\$ 65,500.00	\$ 0.00	\$ 65,500.00
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 18,000.00	\$ 0.00	\$ 18,000.00
400 PURCHASED SERVICES	\$ 124,000.00	\$ 3,319.95	\$ 127,319.95
500 SUPPLIES AND MATERIALS	\$ 21,000.00	\$ 3,836.50	\$ 24,836.50
2300 SUPPORT SERV.-BD. OF EDUCATION	\$ 148,800.00	\$ 3,249.46	\$ 152,049.46
100 PERSONAL SERVICES - SALARIES	\$ 15,000.00	\$ 0.00	\$ 15,000.00
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 6,800.00	\$ 0.00	\$ 6,800.00
400 PURCHASED SERVICES	\$ 116,000.00	\$ 3,249.46	\$ 119,249.46
500 SUPPLIES AND MATERIALS	\$ 2,000.00	\$ 0.00	\$ 2,000.00
800 MISCELLANEOUS OBJECTS	\$ 9,000.00	\$ 0.00	\$ 9,000.00

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2400 SUPPORT SERV- ADMINISTRATIVE	\$ 174,300.00	\$ 34,732.85	\$ 209,032.85
100 PERSONAL SERVICES - SALARIES	\$ 120,000.00	\$ 34,543.85	\$ 154,543.85
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 35,800.00	\$ 0.00	\$ 35,800.00
400 PURCHASED SERVICES	\$ 15,000.00	\$ 189.00	\$ 15,189.00
500 SUPPLIES AND MATERIALS	\$ 1,000.00	\$ 0.00	\$ 1,000.00
800 MISCELLANEOUS OBJECTS	\$ 2,500.00	\$ 0.00	\$ 2,500.00
2500 FISCAL SERVICES	\$ 86,700.00	\$ 16.00	\$ 86,716.00
100 PERSONAL SERVICES - SALARIES	\$ 35,000.00	\$ 0.00	\$ 35,000.00
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 15,000.00	\$ 0.00	\$ 15,000.00
400 PURCHASED SERVICES	\$ 10,500.00	\$ 16.00	\$ 10,516.00
500 SUPPLIES AND MATERIALS	\$ 1,000.00	\$ 0.00	\$ 1,000.00
800 MISCELLANEOUS OBJECTS	\$ 25,200.00	\$ 0.00	\$ 25,200.00
2700 OPERATION & MAINT OF PLANT SER	\$ 257,950.00	\$ 3,427.27	\$ 261,377.27
100 PERSONAL SERVICES - SALARIES	\$ 15,000.00	\$ 0.00	\$ 15,000.00
200 EMPLOYEES RETIRE. & INSUR. BEN	\$ 7,750.00	\$ 0.00	\$ 7,750.00
400 PURCHASED SERVICES	\$ 218,700.00	\$ 3,427.27	\$ 222,127.27
500 SUPPLIES AND MATERIALS	\$ 15,000.00	\$ 0.00	\$ 15,000.00
600 CAPITAL OUTLAY	\$ 1,500.00	\$ 0.00	\$ 1,500.00
4000 EXTRA CURRICULAR ACTIVITIES	\$ 2,000.00	\$ 0.00	\$ 2,000.00
4500 SPORT ORIENTED ACTIVITIES	\$ 2,000.00	\$ 0.00	\$ 2,000.00
500 SUPPLIES AND MATERIALS	\$ 2,000.00	\$ 0.00	\$ 2,000.00
003 PERMANENT IMPROVEMENT	\$ 182,000.00	\$ 0.00	\$ 182,000.00
003 0000 PERMANENT IMPROVEMENT FUND	\$ 182,000.00	\$ 0.00	\$ 182,000.00
2000 SUPPORTING SERVICES	\$ 2,000.00	\$ 0.00	\$ 2,000.00
2500 FISCAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 2,000.00
800 MISCELLANEOUS OBJECTS	\$ 2,000.00	\$ 0.00	\$ 2,000.00
5000 FACILITIES ACQUI. & CONSTRUCT.	\$ 180,000.00	\$ 0.00	\$ 180,000.00
5600 BUILDING IMPROVEMENT SERVICES	\$ 150,000.00	\$ 0.00	\$ 150,000.00
400 PURCHASED SERVICES	\$ 70,000.00	\$ 0.00	\$ 70,000.00
500 SUPPLIES AND MATERIALS	\$ 15,000.00	\$ 0.00	\$ 15,000.00
600 CAPITAL OUTLAY	\$ 65,000.00	\$ 0.00	\$ 65,000.00
5900 OTHER FACIL ACQUI. & CONSTRUC.	\$ 30,000.00	\$ 0.00	\$ 30,000.00
400 PURCHASED SERVICES	\$ 20,000.00	\$ 0.00	\$ 20,000.00
800 MISCELLANEOUS OBJECTS	\$ 10,000.00	\$ 0.00	\$ 10,000.00
007 SPECIAL TRUST	\$ 2,000.00	\$ 0.00	\$ 2,000.00
007 0000 THOMAS ULLRICH SCHOLARSHIP FUND	\$ 2,000.00	\$ 0.00	\$ 2,000.00
2000 SUPPORTING SERVICES	\$ 2,000.00	\$ 0.00	\$ 2,000.00
2100 SUPPORT SERVICES - PUPILS	\$ 2,000.00	\$ 0.00	\$ 2,000.00
800 MISCELLANEOUS OBJECTS	\$ 2,000.00	\$ 0.00	\$ 2,000.00
022 DISTRICT CUSTODIAL	\$ 78,425.00	\$ 0.00	\$ 78,425.00
022 0000 LIBRARY AGENCY FUND	\$ 78,425.00	\$ 0.00	\$ 78,425.00
2000 SUPPORTING SERVICES	\$ 1,600.00	\$ 0.00	\$ 1,600.00
2500 FISCAL SERVICES	\$ 1,600.00	\$ 0.00	\$ 1,600.00
800 MISCELLANEOUS OBJECTS	\$ 1,600.00	\$ 0.00	\$ 1,600.00
7000 OTHER USES OF FUNDS	\$ 76,825.00	\$ 0.00	\$ 76,825.00
7600 PASS THROUGH - VOC ED	\$ 76,825.00	\$ 0.00	\$ 76,825.00
900 OTHER USES OF FUNDS	\$ 76,825.00	\$ 0.00	\$ 76,825.00
200 STUDENT MANAGED ACTIVITY	\$ 2,152.96	\$ 0.00	\$ 2,152.96
200 9010 TECHNOLOGY CLUB	\$ 2,152.96	\$ 0.00	\$ 2,152.96
4000 EXTRA CURRICULAR ACTIVITIES	\$ 2,152.96	\$ 0.00	\$ 2,152.96
4600 SCHL & PUBLIC SERV CO-CURRIC.	\$ 2,152.96	\$ 0.00	\$ 2,152.96
500 SUPPLIES AND MATERIALS	\$ 2,152.96	\$ 0.00	\$ 2,152.96
451 DATA COMMUNICATION FUND	\$ 1,800.00	\$ 0.00	\$ 1,800.00
451 0000 CONNECTIVITY FUNDING	\$ 1,800.00	\$ 0.00	\$ 1,800.00
2000 SUPPORTING SERVICES	\$ 1,800.00	\$ 0.00	\$ 1,800.00
2200 SUPP SERV- INSTRUCTIONAL STAFF	\$ 1,800.00	\$ 0.00	\$ 1,800.00
400 PURCHASED SERVICES	\$ 1,800.00	\$ 0.00	\$ 1,800.00
516 IDEA PART B GRANTS	\$ 0.00	\$ 1,709.25	\$ 1,709.25
516 9022 FY22 IDEA-B GRANT	\$ 0.00	\$ 1,709.25	\$ 1,709.25
1000 INSTRUCTION	\$ 0.00	\$ 1,709.25	\$ 1,709.25
1200 SPECIAL INSTRUCTION	\$ 0.00	\$ 1,709.25	\$ 1,709.25
400 PURCHASED SERVICES	\$ 0.00	\$ 1,709.25	\$ 1,709.25
590 IMPROVING TEACHER QUALITY	\$ 0.00	\$ 62.35	\$ 62.35
590 9022 FY22 IMPROVING TEACHER QUALITY	\$ 0.00	\$ 62.35	\$ 62.35

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1000 INSTRUCTION	\$ 0.00	\$ 62.35	\$ 62.35
1 100 REGULAR INSTRUCTION	\$ 0.00	\$ 62.35	\$ 62.35
400 PURCHASED SERVICES	\$ 0.00	\$ 62.35	\$ 62.35
599 MISCELLANEOUS FED. GRANT FUND	\$ 32,629.73	\$ 0.00	\$ 32,629.73
599 9022 SMALL RURAL SCHOOL ACHIEVEMENT GRANT FY22	\$ 12,680.73	\$ 0.00	\$ 12,680.73
1000 INSTRUCTION	\$ 12,680.73	\$ 0.00	\$ 12,680.73
1 100 REGULAR INSTRUCTION	\$ 12,680.73	\$ 0.00	\$ 12,680.73
500 SUPPLIES AND MATERIALS	\$ 680.73	\$ 0.00	\$ 680.73
600 CAPITAL OUTLAY	\$ 12,000.00	\$ 0.00	\$ 12,000.00
599 9023 SMALL RURAL SCHOOL ACHIEVEMENT GRANT FY23	\$ 19,949.00	\$ 0.00	\$ 19,949.00
1000 INSTRUCTION	\$ 19,949.00	\$ 0.00	\$ 19,949.00
1 100 REGULAR INSTRUCTION	\$ 19,949.00	\$ 0.00	\$ 19,949.00
500 SUPPLIES AND MATERIALS	\$ 1,949.00	\$ 0.00	\$ 1,949.00
600 CAPITAL OUTLAY	\$ 18,000.00	\$ 0.00	\$ 18,000.00
<b>Grand Total All Funds</b>	<b>\$ 1,978,332.69</b>	<b>\$ 51,836.03</b>	<b>\$ 2,030,168.72</b>

**Appropriation Recap Report**

	Total Appropriation	Prior FY Carry Over	Appropriations
<b>Governmental Fund Type</b>			
<b>General Fund</b>			
001 GENERAL	\$ 1,679,325.00	\$ 50,064.43	\$ 1,729,389.43
<b>Total for General Fund</b>	<b>\$ 1,679,325.00</b>	<b>\$ 50,064.43</b>	<b>\$ 1,729,389.43</b>
<b>Capital Projects</b>			
003 PERMANENT IMPROVEMENT	\$ 182,000.00	\$ 0.00	\$ 182,000.00
<b>Total for Capital Projects</b>	<b>\$ 182,000.00</b>	<b>\$ 0.00</b>	<b>\$ 182,000.00</b>
<b>Special Revenue</b>			
007 SPECIAL TRUST	\$ 2,000.00	\$ 0.00	\$ 2,000.00
200 STUDENT MANAGED ACTIVITY	\$ 2,152.96	\$ 0.00	\$ 2,152.96
451 DATA COMMUNICATION FUND	\$ 1,800.00	\$ 0.00	\$ 1,800.00
516 IDEA PART B GRANTS	\$ 0.00	\$ 1,709.25	\$ 1,709.25
590 IMPROVING TEACHER QUALITY	\$ 0.00	\$ 62.35	\$ 62.35
599 MISCELLANEOUS FED. GRANT FUND	\$ 32,629.73	\$ 0.00	\$ 32,629.73
<b>Total for Special Revenue</b>	<b>\$ 38,582.69</b>	<b>\$ 1,771.60</b>	<b>\$ 40,354.29</b>
<b>Total for Governmental Fund Type</b>	<b>\$ 1,899,907.69</b>	<b>\$ 51,836.03</b>	<b>\$ 1,951,743.72</b>
<b>Fiduciary Fund Type</b>			
<b>Custodial Fund</b>			
022 DISTRICT CUSTODIAL	\$ 78,425.00	\$ 0.00	\$ 78,425.00
<b>Total for Custodial Fund</b>	<b>\$ 78,425.00</b>	<b>\$ 0.00</b>	<b>\$ 78,425.00</b>
<b>Total for Fiduciary Fund Type</b>	<b>\$ 78,425.00</b>	<b>\$ 0.00</b>	<b>\$ 78,425.00</b>
<b>Grand Total All Funds</b>	<b>\$ 1,978,332.69</b>	<b>\$ 51,836.03</b>	<b>\$ 2,030,168.72</b>

Roll Call: Skeans, yes; Haig, yes; Beck, yes; Herndon, yes; Phinney, yes.  
Motion Passed.

Mr. Hanes, Superintendent, reported that he has met with NEOLA and has been trained to get into their system. He has spent time looking over the “zero’s” and “100” sections. This will be a major project and will probably take many months to complete. The board will be updated from time to time so that everything is not presented all at once at the end.

Janice Kraus is working with Vicki Watson to update the school’s website. The design has totally been redone, with ease of navigation. The website will definitely look different but much more professional. Janice is working to update other areas of the website and adding new things. Once the changes/additions are done, it will go live.

The strategic plan sessions that were held had approximately forty participants. All ideas discussed have been shared. Mr. Hanes thanked everyone for the support and participation in these initial sessions. More sessions will be scheduled to continue this important update for the Kelleys Island School.

The staff and student handbooks have been updated to reflect current practices/policies.

Jackie Taylor’s Field Station report highlighted the following:  
Science Saturdays  
Four Saturdays left for the season

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Marine Debris  
Homecoming  
Erie Metroparks- Mammals  
Pollinator & Pancakes (at the school)  
Monarch Butterflies- Tagging and Migration

August  
6- Science Saturday Marine Debris  
11- Board  
12- KI Homecoming  
13- KI Homecoming  
20- Science Saturday Erie Metroparks  
20- OSU Networking Group- Workshops  
27- Science Saturday- Pollinators & Pancakes at the School  
30- September 1- Teacher Workshop

It was moved by Deb Haig and seconded by Kathey Phinney to approve the following: 22-84  
-2022-2023 Staff/Teacher Handbook Handbks,  
-personal service contract with Janet Wermuth for support service for Strategic Planning personal  
documentation at a cost of \$50.00 per hour with a cap of 32 hours. service  
-2022-2023 Student/Parent Handbook  
Roll Call: Haig, yes; Phinney, yes; Beck, yes; Herndon, yes; Skeans, yes.  
Motion Passed.

It was moved by Kathey Phinney and seconded by Tom Beck to approve the following: 22-85  
-Jodie Smith as volunteer advisor of running club, volunteer fall Cross Country coach and Running  
volunteer athletic director assistant for purposes of fall Cross Country. Club,  
-Natasha Skeans as volunteer assistant advisor of running club and volunteer assistant coach athletics  
for fall Cross Country.  
-Emily Beale as volunteer assistant advisor of running club and volunteer assistant coach for  
fall cross-country.  
Roll Call: Phinney, yes; Beck, yes; Herndon, yes; Skeans, abstain; Haig, yes.  
Motion Passed.

It was moved by Cindy Herndon and seconded by Deb Haig to appoint Tom Beck as 22-86  
delegate and Kathey Phinney as alternative to the 2022 OSBA Capital Conference. OSBA  
Roll Call: Herndon, yes; Haig, yes; Beck, yes; Phinney, yes; Skeans, yes. delegate  
Motion Passed.

Discussion items:  
-Corso's will replace the dead trees in the fall.  
-The AED equipment will be looked at to determine if anything needs to be replaced.

It was moved by Nataliya Skeans and seconded by Cindy Herndon to adjourn to executive 22-87  
for discussion of discipline and compensation of a public employee or regulated individual. Executive  
Roll Call: Skeans, yes; Herndon, yes; Beck, yes; Phinney, yes; Haig, yes. Session  
Motion Passed.

The board adjourned to executive session at 11:23 a.m.  
Deb Haig, Board President, declared the meeting back to regular session at 12:08 p.m.

There being no additional business to come before the board, Deb Haig declared the meeting adjourned.

The board adjourned at 12:09 p.m.

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Board President

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Board Treasurer